
Request for Proposals

To preserve quality behavioral health services in ten SWPA counties

Deadline **March 1, 2012**

Purpose Staunton Farm Foundation recognizes that local governments and behavioral health providers are facing cut-backs in public funding. The Foundation supports efforts to ensure essential services are maintained, so it is making available small grants for eligible organizations to:

- Explore opportunities to leverage resources
- Make improvements in processes and programs
- Gather and use data for outcomes and evaluations
- Collaborate with other counties and agencies to achieve greater efficiencies in service delivery

Uses of funds Grants may be used to contract for technical assistance for training, evaluation, and planning; for tracking, integrating and reporting software; and for expenses necessary to achieve the goals of the proposal. The Staunton Farm Foundation will outline the terms of grants with successful grantees.

Examples The Foundation welcomes your ideas and provides these only as examples of projects that might meet the intent of this Quality Improvement grants program:

- Supporting collaborations, shared services and mergers
- Preparing and submitting applications for accreditation
- Exploring alternative funding opportunities
- Implementing electronic health records
- Technical assistance integrating mental health and behavioral health services for provider networks
- Training in evidence-based practices and evaluating its impact
- Planning a comprehensive system of diversion with the criminal justice system
- Training providers on evaluation methods and ways to share outcomes information

Timeframe 12-month grants to start by September 2012.

Eligible applicants Eligible applicants are governments, non-profit organizations, and faith-based organizations in these counties: Allegheny, Armstrong, Beaver, Butler, Fayette, Greene, Indiana, Lawrence, Washington, and Westmoreland.

Organizations that have an active grant from Staunton Farm Foundation or are anticipating applying for a grant through the Foundation's traditional application process may still apply for this grant opportunity.

- Grant funding** Maximum of \$25,000 per grant. Partnerships between/among counties may be eligible for larger grants.
- Questions?** Call Staunton Farm Foundation, 412-281-8020 or email: info@stauntonfarm.org
- Instructions**
- Postmark/email by: **March 1, 2012**
- Address to: Staunton Farm Foundation, Suite 210
650 Smithfield Street, Pittsburgh, PA 15222 -or- email to:
info@stauntonfarm.org
- Number of copies: one
- Format: Standard font size of 12 points
- Content See below (What to Include)
- Page length: Maximum of 3 pages for Narrative
- What to include**
- 1. Cover Sheet:** Please use a completed cover sheet. The form is on the final page of this document.
 - 2. Narrative:** Within three pages, please describe:
 - A. The issue/need for this project.
 - B. The organization or team involved in the project. If the team includes consultants, please provide their qualifications.
 - C. The specific objectives of the project, including the outcomes you seek and how you will determine/evaluate if outcomes have been met.
 - D. The project you propose, including the sequence of things you will do to reach your aims; how this will help to improve quality services or organizational capacity; and, if applicable, how you will continue to build upon these improvements after the grant is completed.
 - 3. Budget:** Please use the budget form provided below to show expenses and revenues for this project.
 - 4. Tax exempt form,** if applicable
- Review process** The Foundation will review each grant postmarked by the due date to ensure that all required materials are included. Incomplete and late applications will be returned without review. All applicants will be notified following the Board of Director's meeting in June 2012.

Cover Sheet: *Preserving quality behavioral health services in ten SWPA counties*

Date of Application:

Geographic Area(s) to be served:

Legal name of organization that will receive the grant:

Mailing address:

Annual Operating Budget:

Director:

Contact Person/Title (if different from Executive Director):

Email :

Web address:

Telephone:

Fax:

Project Name:

Project Summary:

Amount Requested: \$

Total Project Cost: \$

I CERTIFY THAT I HAVE READ AND APPROVED THIS APPLICATION.

Signed:

Director, (Applicant Organization)

Date

Budget: SFF Quality Improvement Grant

Agency: _____

Contact: _____

Project: _____

Expenses	Total
Salary and wages	\$
Fringe benefits	\$
Local travel	\$
Supplies and postage	\$
Telephone/telecommunications	\$
Software/technology	\$
Consultants	\$
Other (specify)	\$
<i>Total expenses</i>	\$
Revenues	
Request of Staunton Farm Foundation	\$
Other sources (not required, but list, if they are available)	\$
<i>Total revenues</i>	\$